

# ANNUAL PROGRAMME

**MEMBER STATE:** Republic of Hungary

**FUND:** European Fund for Integration of third-country nationals

**RESPONSIBLE AUTHORITY:** Ministry of Justice and Law Enforcement, Budapest,  
1055, Kossuth tér 4.

**PERIOD COVERED: 2008**

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# **1. GENERAL RULES FOR SELECTION OF PROJECTS TO BE FINANCED UNDER THE PROGRAMME**

## ***1.1. Selection of projects when the Responsible Authority acts as an awarding body***

The type of the call for proposal is an open procedure as the tendered activities are not based on *de jure* monopoly. The proportion of the allocation tendered by open procedure is decided by the Responsible Person, the State Secretary for EU Law of the Ministry of Justice and Law Enforcement.

A Hungarian Manual of Procedures according to Article 6 of 2008/22/EC Commission Decision is drafted and enters into force expectedly in September 2008. A Ministerial Decree of the Minister of Justice and Law Enforcement on the creation of the institutional, management and control systems and on the fundamental regulations of the use of the funds deriving from the 2007-2013 Solidarity and the Management Migration Flows programs is also expected to come into force in September 2008. These two documents will contain the detailed rules of the call for proposals and the selection process.

The call for proposal is prepared by the Management Team with the involvement of the Professional Consultative Body. The Professional Consultative Body takes part in the preparation of the call for proposals by determining the range of activities to be applied for. The call for proposals specifies the possible objectives of the proposal, the selection criteria, the necessary relevant supporting documents that have to be submitted, arrangements to be done for receiving Community subsidy and, if applicable, national co-financing and the final date for the submission of proposals.

The call for proposal is published in a way that ensures maximum publicity among potential beneficiaries in at least 2 daily papers and on the website of the Ministry of Justice and Law Enforcement by the Management Team. Any change to the content of the call for proposal is also published in the same way. The potential beneficiaries are informed about the specific conditions of the call for proposal by the Management Team.

In addition to the call for proposals a guideline of the call is published on the website of the Ministry of Justice and Law Enforcement, which contains detailed general information on the Integration Fund allocation of 2008, about financing, the aims and priorities, legal background, criteria for applicants and for applications, the selection procedure including time schedule as well as evaluation procedure and implementation. The guideline of the call also informs the potential beneficiaries about the eligibility rules for the expenditure, the time limit for implementation, and about financial and other information to be kept and communicated as specific conditions concerning the projects.

The Management Team provides workshops and conferences to the potential applicants on the best practice of the preparation of the proposals, where the potential applicants have the opportunity to receive more information on the selection and evaluation of projects, the specific conditions concerning the projects and ask questions. All questions and answers emerged are uploaded on the above-mentioned website to inform every potential applicant equally.

The Management Team manages the received proposals and arranges for the evaluation of proposals by inviting the Members of the Evaluation Committee and taking care of other administrative tasks. On the basis of the principle of transparency the opening of the

proposals by the Evaluation Committee is public and every applicant may be present at this event. Proposals are evaluated by the Evaluation Committee (hereinafter referred to as: EC).

The function of the EC is to evaluate the submitted proposals for subsidies offered by the Integration Fund according to the selection criteria determined by the Responsible Authority (the Ministry of Justice and Law Enforcement). The selection criteria of the proposals is based on the minimum selection criteria in Article 13 of the Council Decision of 25 June 2007 establishing the European Fund for the Integration of third-country nationals for the period 2007 to 2013 as part of the General programme 'Solidarity and Management of Migration Flows' (hereinafter referred to as Basic Act) and it is incorporated to the evaluation sheet used by the members of the EC . The evaluation sheet is included in the guidelines of the call for proposals, therefore the selection criteria is available for all interested stakeholders.

The members of the EC are experts with relevant experience in the field of Hungarian and European migration policy. They are delegated from the Ministry of Justice and Law Enforcement, the Regional Representation of the United Nations High Commissioner of Refugees, the National Development Agency, the Ministry of Finance and the Ministry of Social Affairs and Labour. Members of the above-mentioned organisations are invited to participate in the evaluation process in an official invitation letter of the Responsible Person. If it proves necessary an external expert will also be invited to participate in the evaluation process. The head of the Committee is designated by the Responsible Person.

According to Article 6. § (1) of the Act CLXXXI of 2007 on the transparency of public support experts of the organizations submitting proposals can not participate in the evaluation of the proposals. Therefore the invitation letter informs the organisations that their members can not participate in the evaluation process if they submitted a proposal, and asks them to declare in their reply whether they have submitted a proposal. If any of the organisations reply that it has submitted a proposal or if it is revealed at the opening of the proposals, the organisation in question can not participate in the work of the EC. The project supervisors participate in the EC as observing members.

In order to fulfil the professional and financial requirements the proposals shall contain among others the following elements: references to relevant priorities of the Basic Act; detailed and schedule description of the planned activities; description and number of the target group; required qualification, experience and tasks of the project staff; planned equipment to be purchased in the project; the effects of the project results on the target group; place of implementation; planned detailed budget; indicators and the required attachments to prove the competency of the applicant (such as CVs, basic documents of the organisation)

The first step of the evaluation of the proposals is the control of the formal requirements of the proposals (whether all required supporting documents are present, whether the contents of the proposal correspond with the table of contents of the proposal and whether the application form is correctly filled out) and if they are not met, the Management Team calls the applicants to complete the proposals. The invitation to complement the proposal is written by the Project Manager and signed by the Head of the Department of Support Coordination.

The invitation contains the following information:

- The name of the Fund and the call for proposals concerned
- The title of the proposal and its identification number
- The list of deficiencies
- The deadline for the submission of the additional information
- The address where the additional information shall be submitted

- The fact that the failure to provide additional information may lead to exclusion from the evaluation

The invitation to submit additional information is sent out via facsimile to the applicants.

Equal treatment of the applicants is ensured as all applicants have to fulfill the same requirements with regards to the proposals which are detailed in the guideline for the call for proposals, which contain the rules of the invitation to submit additional information as well. All applicants who fail to comply with the requirements of the call for proposals are given the opportunity to submit additional information, except for those applicants who file proposals that are unable to meet the very basic formal requirements detailed in the guideline for proposals that can not be ameliorated by the submission of additional information or do not arrive by the deadline written in the call for proposals.

The EC shall evaluate the proposals arrived in time and at the place fixed in the call for proposals in administrative, financial and technical aspects then assess and select the projects to be subsidised. The EC's functioning is ruled by detailed rules of procedure.

As a general rule, members of the EC can not reduce the amount of the grant that was applied for by the applicant.

There are three exceptions to this rule:

- If the EC finds the expenditures in the proposal unnecessary
- If the expenditures are not eligible for funding according to the 2008/22/EC Commission Decision or the Council Decision of 25 June 2007 establishing the European Fund for the Integration of third-country nationals for the period 2007 to 2013 as part of the General programme 'Solidarity and Management of Migration Flows'
- If the financial information provided contains an error or is ambiguous and the EC requires more information, the correction might result in the decrease of the grant that was applied for.

In the first two cases the EC is obliged to reduce the grant with the amount that proved unnecessary or ineligible for funding.

In the course of the evaluation every voting member of the EC evaluates all of the proposals on the basis of the evaluation system sheet. All voting EC members give scores to the proposals and by the end of the evaluation a sequence by score of the applications evolves. Proposals have to reach 60% of the obtainable points in both financial and professional aspects so that they could be supported. The applications with the highest scores are chosen to be supported.

Following the termination of the evaluation, on the basis of the so-evolved sequence the EC – taking into consideration the amount of the relevant Integration Fund allocation – makes its proposal on the selected projects to be subsidized. The President of the EC submits the proposal to the Responsible Person for approval. In case of the rejection of the proposal the EC has to make another proposal.

Following the approval of the proposal on the selected projects to be subsidized the Management Team informs each applicant on the result of the selection process in writing. If the Evaluation Committee reduced the amount of the grant applied, the grant recipient is requested to make a declaration that he/she accepts the reduced amount and undertakes to implement the project without the activities and costs which were found unsupported by the Evaluation Committee. Parallel to the informing of the applicants the Management Team makes the award decision – including the name of applicants, the titles of projects, the scores

and the amount of allowance granted – available on the homepage of the Ministry of Justice and Law Enforcement.

According to the Ministerial Decree of the Minister of Justice and Law Enforcement on the creation of the institutional, management and control systems and on the fundamental regulations of the use of the funds deriving from the 2007-2013 Solidarity and the Management Migration Flows programs that is expected to come into force in September 2008, applicants can only file a complaint to the Responsible Person against the reduction of grants if this was due to a violation of law or a violation of the guideline of the call for proposals. The complaint shall be filed within 5 working days from the information of the applicants on the result of the selection process. The complaint is examined on the merits by the Responsible Authority within 15 days.

Project implementation is defined in details in the grant agreements and followed up by the project supervisors, directly.

### **1.2. Time schedule for the selection procedure**

Publishing of call for proposal for grant applications:	beginning of October 2008
Deadline for submission of grant applications:	November 2008
Opening of Envelopes (public):	November 2008
Evaluation of grant applications (non-public):	November 2008
Announcement of award decision:	beginning of December 2008
Conclusion of contracts:	December 2008
Implementation of projects:	1 <sup>st</sup> January 2009 – 31 <sup>st</sup> December 2009

## **2. CHANGES IN THE MANAGEMENT AND CONTROL SYSTEMS**

N/A

## **3. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN**

Taking into account that Hungary has no experiences in the implementation of the Integration Fund, the quantified results and indicators are indicative under the following chapters.

### **3.1. Actions implementing Priority 1**

The purpose of the actions implanting Priority one are: introducing concrete and new measures of integration of third-country nationals, increase the civic, cultural and political participation of third-country nationals in the society, in order to promote their active citizenship and recognition of fundamental values, and strengthening the ability of the host society to adjust to increasing diversity by targeting integration actions at the host population.

### **Action 3.1.1.: Taking measures enabling intercultural dialogue**

a) Purpose and scope of the action

According to the seventh of the Common Basic Principles frequent interaction between immigrants and Member States citizens is a fundamental mechanism for integration, and shared forums and intercultural dialogue enhance the interactions between immigrants and Member State citizens. This action corresponds with Article 4. (2) a) of the Basic Act. This national priority is considered as addressing the specific horizontal priority No. 4.

Supported actions under Action 3.1.2. shall include:

2. Promoting of the setting up and functioning of a common place, such as a cultural centre in which immigrants interact with the host society.
  3. Supporting cultural and social activities including migrants as well as members of the host society.
  4. Promoting intercultural dialogue with the help of the media.
- b) Expected grant recipients: Institutions of the general and higher education, NGOs, municipalities, the media, cultural institutions, social partners, the Ministry of Social Affairs and Labour, the Ministry of Education and Culture, international or inter-governmental organisations.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least one common place whose functioning is promoted	At least 100 persons reached by the activities provided by the cultural centre	Migrants and Hungarians have the possibility to interact with each other
At least 2 common cultural or social activity for migrants and members of the host society	At least 300 persons participating in the activities	Migrants and Hungarians have the possibility to participate in common cultural and social activities and better interact with each other
At least 5 media programmes sharing information about/promoting intercultural dialogue	At least 5000 people reached by those programmes	Better understanding about multiculturalism and inter-cultural dialogue among the host society

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be

marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	191891	75%
<b>Public Allocation</b>	B	63964	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	255855	100%

h) Indicative time schedule:

**Start day of actions:** 1<sup>st</sup> of January n+1 years  
**End day of actions:** 31<sup>st</sup> of December n+1 years

### **Action 3.1.2.: Creating language training facilities for adults and further improving the accessibility of language training**

a) Purpose and scope of the action

According to the fourth Common Basic Principle basic knowledge of the host society’s language is indispensable to integration, therefore enabling immigrants to acquire this basic knowledge is essential to successful integration. As finding employment is a crucial question in the integration of migrants, language training should aim at reaching a level that enables effective work and fruitful interaction with Hungarians as soon as possible, while the introduction of measures providing a greater flexibility of language learning should ensure that migrant can work and participate in language training at the same time.

This action corresponds with Article 4. (2) f) of the Basic Act. This priority is considered as addressing the specific horizontal priority No. 3 with the promotion of innovative language training programmes and activities.

Supported actions under Action 3.1.3. shall include:

1. Introducing Hungarian language courses for third-country nationals at several levels taking into account their different educational background and previous knowledge of Hungarian language.
2. Increasing the flexibility of language training programmes through part-time and evening courses, fast track modules, distance and E-learning systems.
3. Special attention should be given to the language training of migrant women as this group tends to become marginalised.



4. Encouraging employers to provide the possibility for migrant employees to participate in language training courses as employees' good command of Hungarian language is equally important for them.
  5. Preparing and introducing special language training methods for third-country nationals who use different alphabet than Latin and for illiterate third-country nationals.
- b) Expected grant recipients: Language schools, institutions of the higher education, nurseries and child care workers, social workers, NGOs, international and inter-governmental institutions, municipalities, employers, local authorities, public bodies active in the field of integration.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 5 language courses in at least 3 level At least 100 hours of language training per course	At least 100 migrants participating in the in the language courses At least 50 migrants passing a Hungarian language exam	Better command of the Hungarian language among migrants
At least 3 language courses using flexible teaching methods	At least 50 migrants participating in flexible language training programs	Better access to language courses by migrants
At least 2 language courses aiming to involve migrant women	At least 50 migrant women participating in the language courses At least 20 migrant women passing a Hungarian language exam	Prevent the marginalisation of migrant women
At least 10 employers supporting their employee's participation in language training courses (e.g. allowing them to attend the courses during work hours, by organizing training courses, by participating to the fee of the course)	At least 20 migrant employers participating in language courses with the support of their employer	Promote the improvement of language skills of migrant employees
At least 1 language course tailored to the special needs of persons who are unable to write with Latin letters	At least 20 third-country nationals participating in the special courses	Taking into account special needs of third-country nationals in the elaboration of teaching methods

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion

materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	156 750	75%
<b>Public Allocation</b>	B	52 250	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	209 000	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years  
**End day of actions:** 31st of December n+1 years

### **Action 3.1.3.: Improving the education of migrant children and young adults**

a) Purpose and scope of the action

According to the fifth Common Basic Principle efforts in education are critical to preparing immigrants, and particularly their descendants, to be more successful and more active participants in the society. This action corresponds with Article 4. (2) e) of the Basic Act. As the target group of this action consists of migrant children and young migrant adults, this national priority is considered as addressing the specific horizontal priority No. 2.

Supported actions under Action 3.1.4. shall include:

1. Preparing a vade mecum on foreign certificates and diplomas for school heads offering guidance for the admission of children to the appropriate education level.
2. Providing training on different aspect of intercultural education to the teaching staff of schools.
3. Providing comprehensive and general information to migrants about the Hungarian education and training system, with special regard to the principles, rules and practicalities of access to and participation of migrant children in preschool and school education and initial vocational training.
4. Promoting the participation of young migrants in higher education.

5. Reflecting diversity, promoting multiculturalism and inter-cultural dialogue in the school curriculum.
  6. Taking into account the specific problems of young immigrants introducing measures to prevent underachievement and early school-leaving.
  7. Organising supplementary Hungarian language training courses for migrant children during the school year and the summer holiday.
- a) Expected grant recipients: Institutions of general and higher education, Ministry of Education and Culture, career counsellors, nurseries and child care workers, social workers, NGOs, international and inter-governmental institutions, municipalities.
  - b) This action will be implemented by the responsible authority acting as an awarding body.
  - c) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 2 expert meetings aiming at discussing the working method	At least 1 handbook prepared on foreign certificates and diplomas	Migrant children can be easily integrated into the Hungarian education system
At least 3 trainings on the advantages of intercultural education	At least 60 teaching staff members receiving such training	Teaching staff acquires necessary skills for the education of migrant children
At least 1 brochure providing information about the Hungarian education and training system	At least 300 migrants reached by the information	Migrant parents and migrant children have correct and useful information that enables them to choose the appropriate school and training
At least 1 information campaign on the importance of continuing education	At least 500 young migrants reached by the information campaign	Young migrants are aware of their possibilities and have the chance to decide on their future
At least 1 information campaign on the advantages of including multi-culturalism and inter-cultural dialogue in the school curriculum	At least 10 schools including issues of diversity, and promoting multi-culturalism and inter-cultural dialogue in the used school curriculum	The schools including issues of diversity promote multiculturalism and inter-cultural dialogue among students and increase the open-mindedness of the new generation
At least 1 measure aiming to prevent underachievement and early school leaving	At least 200 migrant children reached by this measure	The introduced measure prevents the underachievement and early school leaving of migrant children
At least 2 supplementary language training courses	At least 20 migrant children participating in pre-school language training	Supplementary language training facilitates the schooling of migrant children

d) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with

the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

e) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

f) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	188 000	75%
<b>Public Allocation</b>	B	62 667	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	250 667	100%

g) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years

**End day of actions:** 31st of December n+1 years

### **Action 3.1.4.: Rendering admission procedures more effective and accessible to third-country nationals**

a) Purpose and scope of the action

According to the fourth of the Common Basic Principles basic knowledge of the host society’s institutions is indispensable to integration and enabling immigrants to acquire this basic knowledge is essential to successful integration. Knowledge about the institutions implementing the rules of entry and stay as well as about the rules themselves are paramount to successful integration. The purpose of this action is to design and implement admission procedures by anticipating the needs of third-country nationals. This action corresponds with Article 4. (2) a) of the Basic Act.

Supported actions under Action 3.1.5. shall include:

4. Developing internet websites including adequate and up-to-date information about admission procedures and developing communication technologies for being able to answer immediately to the questions of third-country nationals in order to render the implementation of admission procedures more effective.
5. Exchanging expert advice and information about the admission procedures in order to render the implementation of admission procedures more effective.
6. Developing websites providing information about the possibilities of legal migration into Hungary in order to share all relevant information on legal migration to Hungary.
7. Providing basic information to third-country nationals about Hungary and about the most important aspects of everyday life as soon as possible after the

successful application for an entry visa or after the entry into the country by anticipating the needs of third-country nationals. This information can be provided by the following means: distribution of leaflets, brochures or a handbook among third-country nationals.

- b) Expected grant recipients: Office of Immigration and Nationality, consular services, experts, NGOs, international and inter-governmental institutions.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output	Outcome	Impact
At least 1 website which is developed by including adequate information about admission procedures	At least 1000 migrants using the new method	More effective admission procedures
At least 5 meetings aiming to exchange expert advice and information about the admission procedures At least 1 survey assessing migrants' opinions about the admission procedures	At least 10 experts participating in these meetings At least 2000 migrants expressing their views about the admission procedure	Admission procedure can be adjusted to the views expressed by experts and users
At least 1 website providing information about the possibilities of legal migration into Hungary	At least 5000 persons visiting the website per year	The website provides accessible relevant and useful information for all migrants about Hungary
At least 1 kind of leaflet, brochure or handbook that provides basic information about everyday life in Hungary for third-country nationals	At least 1000 third-country nationals receive the information in question	Migrants have useful information about everyday life in Hungary at the beginning of their stay

- a) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

- b) Complementarity with similar actions financed by other EC instruments, if appropriate: There are no similar actions financed by other EC instruments in Hungary.
- c) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	130 000	75%
<b>Public Allocation</b>	B	43 333	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	173 333	100%

d) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years  
**End day of actions:** 31st of December n+1 years

### **Action 3.1.5.: Organizing information campaigns for the host society to tackle xenophobia, to inform all segments of the host society about the need of immigration and migrant integration**

a) Purpose and scope of the action

According to the first of the Common Basic Principles integration is a dynamic, two-way process of mutual accommodation by all migrants and residents of Member States. This fact underlines that the host society shall also be prepared to the arrival and presence of migrants to facilitate their integration or even to make it possible. Hungary should prepare itself to the increase in the number of non-ethnic Hungarian migrants and the intercultural competence of the Hungarian society should be improved. This action corresponds with Article 4. (2) j) of the Basic Act. This national priority is considered as addressing the specific horizontal priority No. 4.

Supported actions under Action 3.1.6. shall include:

1. Promoting information campaigns for the host society about the number of migrants living in Hungary, about the need of immigration and migrant integration.
  2. Strengthening the ability of the host society to adjust to diversity and increasing the understanding and acceptance of migration by targeting other forms actions, such as exhibitions, intercultural events at the host population.
  3. Co-operating with the media in order to sensitize it to migrants and migration, promoting voluntary codes of practice for journalists.
- a) Expected grant recipients: NGOs, international and inter-governmental institutions, cultural institutions, the media, municipalities
- b) This action will be implemented by the responsible authority acting as an awarding body.
- c) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 information campaigns	At least 100 000 Hungarians reached by the information campaign	Hungarians become better informed about migration and more welcoming for migrants
At least 2 other forms of actions aiming at strengthening the ability of the host society to adjust to diversity	At least 5 000 Hungarians reached by these actions	Increased acceptance and understanding about migrants/migration among Hungarians

Development of at least one cooperation platform with journalists	At least 40 journalists cooperating with the program providers	The media provides correct and unbiased information about migration/migrants in Hungary
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d) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

e) Complementarity with similar actions financed by other EC instruments:

Similar actions will be financed for asylum seekers, refugees and beneficiaries of subsidiary protection from the European Refugee Fund. The complementarity of the actions financed by the two Funds will be ensured by the different target groups of the actions.

f) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	200 000	75%
<b>Public Allocation</b>	B	66 667	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	226 667	100%

a) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years  
**End day of actions:** 31st of December n+1 years

### **Action 3.1.6. Promoting the migrants' possibility to participate in the social and political life of the host society**

a) The objectives of the priority and examples of key actions

According to the ninth Common Basic Principle the participation of immigrants in the democratic process supports their integration. According to the Constitution of Hungary third-country nationals have the right to establish and to join organizations while their political participation is limited to voting in local ballots for the election of representatives and mayors, and to participating in local referenda or popular initiatives. Therefore the legal

framework of social and political participation exists, and migrants shall be encouraged to make use of those possibilities.

Supported actions under Action 3.1.7. shall include:

1. Informing migrants about their right to establish and join organisations.
  2. Elaborating national preparatory naturalisation programmes that inform migrants about the possibility of acquiring Hungarian citizenship and prepare them to the citizenship exam.
- b) Expected grant recipients: Institutions of higher education and education centres, NGOs, international and inter-governmental institutions, migrant’s associations, municipalities.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least one action aiming to inform migrants about their right to establish and join organisations	At least 500 migrants reached by the information	Migrants can exercise their right to establish and join organisations more effectively
At least 1 national preparatory naturalisation program that informs migrants about the possibility of acquiring Hungarian citizenship courses and prepare them to the citizenship exam	At least 3000 migrants reached by the information At least 200 migrants participating in the preparation course	Migrants are informed about the possibility and conditions to acquire Hungarian citizenship and have the necessary help if they decide to do so

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients’ premises (e.g. on office walls, entrances, etc.) The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “*project co-financed by the European Fund for the integration of third-country nationals*”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

- f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.
- g) Financial information (*all figures in Euro*):



<b>Community contribution</b>	A	93 891	75%
<b>Public Allocation</b>	B	31 297	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	125 188	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years

**End day of actions:** 31st of December n+1 years

### **Action 3.1.7.: Taking measures aiming the integration of migrants' family members**

a) Purpose and scope of the action

The integration of the family members of migrants is as crucial as the integration of the migrants themselves. In most of the cases the family members of migrants are themselves migrants and therefore they fall into the target group of all actions described in this chapter. However special attention should be given to the integration of migrant minors and young migrants, to ensure that they are able to participate in the programs and actions described in this chapter. As migrant parents often work really hard, their children might be at risk of neglecting treatment. Another problem might be that migrant parents lack the support of their family in the host country and have no one to turn to with questions of child care. Therefore members of the child care system and social workers in areas populated by migrants should be sensitised to the possible problems of migrants and should be prepared to discuss those problems with migrant parents. This action corresponds with Article 4. (2) c) of the Basic Act. This priority is considered to implement specific priority No. 2.

Supported actions under Action 3.1.8. shall include:

0. Targeting integration activities at young third-country nationals with specific social and cultural problems relating to identity issues, including mentoring and role-model programmes.
  1. Ensuring that migrant children receive proper care from their families by sensitising members of the child care system, such as health visitors, paediatricians, family counsellors, teachers and nursery school teachers, child care workers and social workers in areas populated by migrants to the possible problems of migrants and prepare them to discuss those problems with migrant parents.
  2. Providing child care for third-country nationals who do not have the right to attend crèche or nursery under the same conditions as Hungarians.
  3. Providing information and assistance to find adequate crèche or nursery for third-country nationals who have the right to attend crèche or nursery under the same conditions as Hungarians.
- b) Expected grant recipients: Institutions of higher education and education centres, NGOs, international and inter-governmental institutions, municipalities, nurseries, child care workers, social workers, local authorities, public bodies active in the field of integration and members of the child care system.
- c) This action will be implemented by the responsible authority acting as an awarding body.

d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 2 integration activities targeted at young third-country nationals with specific cultural and social problems	At least 100 young third-country nationals participating in targeted integration activities	Facilitating the integration of young third-country nationals by helping to solve their social and cultural problems
At least 2 actions aiming to sensitise child care workers and social workers to the possible problems of migrants	At least 50 members of the child care system sensitised to the possible problems of migrant children	Migrant parents and children have the necessary help when needed
At least 1 programme providing child care for third-country nationals with the help of the Fund	At least 30 children provided child care with the help of the Fund	Migrant parents have better possibilities to find employment, to work or to participate in language courses
At least 1 programme aiming to provide information and assistance for third-country national parents	At least 30 parents informed or assisted	Migrant parents receive help to find adequate place for their children

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *"project co-financed by the European Fund for the integration of third-country nationals"*. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	140 000	75%
<b>Public Allocation</b>	B	46 667	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	186 667	100%

a) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years  
**End day of actions:** 31st of December n+1 years

### 3.2. Actions implementing Priority 4

#### Action 3.2.1.: Promoting exchange of information about ways to involve third-country nationals into the elaboration of integration measures

a) Purpose and scope of the action

The objective of the priority is to promote information exchange among relevant stakeholders in different Member States and to promote the sharing of experiences among relevant stakeholders in different Member States about the possible ways to involve third-country nationals into the elaboration of integration measures. This action corresponds with Article 4. (3) f) of the Basic Act. As key actions of this priority promote information exchange with relevant stakeholders of different Member States about participation as a means of promoting the integration of third-country nationals in society this priority is considered to implement specific priority No.1.

Supported actions under Action 3.2.1. shall include

1. Promoting information exchange and sharing of experience and best practices about ways to introduce and implement schemes to gather and analyse information about the needs of different categories of third country nationals.
  2. Promoting information exchange and sharing of experience and best practices about the ways of conducting surveys among migrants about their needs and on how best to respond to those needs.
  3. The ways of information exchange and sharing of experience and best practice can be: study visits, staff exchange programmes, seminars, workshops, conferences and websites.
- b) Expected grant recipients: relevant stakeholders at the different Member States, such as members of the administration developing integration measures, members of the public service implementing integration measures, local and regional authorities, NGOs, international and inter-governmental organisations providing integration services, experts in the field of integration.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 event allowing personal information exchange, such as study visits, staff exchange programmes workshops, seminars, conferences per topics	At least 50 participants at workshops, seminars and conferences At least 3 participants per study visits/staff exchange	Information exchange and sharing of experience and best practices among relevant stakeholders in different Member States about ways of involving third-country nationals into the evolvement of integration measures Possibility of networking among relevant stakeholders in different Member States

e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: "project co-financed by the European Fund for the integration of third-country nationals". Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	38 863	75%
<b>Public Allocation</b>	B	12 954	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	51 817	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years

**End day of actions:** 31st of December n+1 years

### **Action 3.2.2.: Promoting exchange of information about the financial, institutional and legal background of integration policies**

a) Purpose and scope of the action:

Under this action exchange of information will be promoted about the experiences of other Member States to gain an overall picture about how Member States promote the whole integration process and what is the financial, institutional and legal background of their integration policies. Under this action exchange of information about ways to ensure that integration programmes and activities take into account the specific needs of certain groups, such as women, children and youth, elderly persons and persons with disabilities are also welcome.

This action corresponds with Article 4. (1) d) of the Basic Act.

Supported actions under Action 3.2.2. shall include:

2. Information exchange about the measures applied at the different Member States to ensure the mainstreaming of integration policies.

3. Information exchange about the financial, institutional and legal background of the integration policies.
  4. Information exchange and sharing of experience and best practices about the specific aspects of integration, such as education, housing, employment, healthcare of third-country nationals, and about the ways to raise the awareness of the host society.
  5. Information exchange about the ways of satisfying the needs of vulnerable persons, such as women, children and youth, elderly persons and persons with disabilities to prevent their marginalisation and assure their participation in the integration process.
  6. The ways of information exchange and sharing of experience and best practice can be: study visits, staff exchange programmes seminars, workshops, conferences and websites.
- b) Expected grant recipients: relevant stakeholders at the different Member States, such as members of the administration developing integration measures, members of the public service implementing integration measures, local and regional authorities, NGOs, international and inter-governmental organisations providing integration services, experts in the field of integration.
- c) This action will be implemented by the responsible authority acting as an awarding body.
- d) Expected quantified results and indicators to be used:

Output indicators	Outcome indicators	Impact
At least 1 event allowing personal information exchange, such as study visits, staff exchange programmes, workshops, seminars, conferences	At least 50 participants at workshops, seminars and conferences At least 3 participants per study visits/staff exchange	Information exchange and sharing of experience and best practices among relevant stakeholders in different Member States about how Member States promote the whole integration process and what is the financial, institutional and legal background of their integration policies Possibility of networking among relevant stakeholders in different Member States

- e) Visibility of EC funding:

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. The obligations of the grant recipient related to visibility of the project co-financing from EC funding shall be defined in the grant contract and in the guideline for the grant recipient.

Ways to ensure visibility include: informing all project beneficiaries of co-financing from the Integration Fund, placing EU logo and RA logo on all equipment purchased for the project, and on all relevant publicity materials, leaflets, letterhead, PR work; placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.) If the program is popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) they should be marked with the logo of the Integration Fund. When projects are mentioned at seminars or conferences, the audience shall be informed about co-financing from the Integration Fund.

The following acknowledgement should be used for projects co-financed by the Integration Fund: “project co-financed by the European Fund for the integration of third-country nationals”. Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author’s view and that the Commission is not liable for any use that may be made of the information.

f) Complementarity with similar actions financed by other EC instruments: There are no similar actions financed by other EC instruments in Hungary.

g) Financial information (*all figures in Euro*):

<b>Community contribution</b>	A	50 000	75%
<b>Public Allocation</b>	B	16 667	25%
<b>Private Allocation</b>	C	0	
<b>TOTAL</b>	A+B+C	66 667	100%

h) Indicative time schedule:

**Start day of actions:** 1st of January n+1 years

**End day of actions:** 31st of December n+1 years

## 4. TECHNICAL ASSISTANCE

### 4.1 Purpose of the technical assistance

The amount set aside for technical assistance under the Hungarian Annual Programme 2008 for the Integration Fund will be spent on the preparatory measures, management, monitoring, evaluation, information or control activities of the authorities designated for the Integration Fund:

- The Ministry of Justice and Law Enforcement as *Responsible Authority* and its separate units: Department of Cooperation in Justice and Home Affairs and Migration as *Professional Consultative Body*, Members of the Department of Support-Coordination and one member of the Department of Budgeting and Finance as *Management Team*
- the Secretariat of the Minister of Justice and Law Enforcement as *Certifying Authority*
- the Government Audit Office as *Audit Authority* and
- the State Secretary for EU Law as *Responsible Person*

The Ministry of Justice and Law Enforcement is also responsible for three other Funds, namely the European Refugee Fund, the European Return Fund and the External Borders Fund. Concerning financing, the activities of the designated authorities/units will be financed proportionally from the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.

The **Management Team** for the four Funds is the same and at present it is made up from 8 persons:

- 3 persons are responsible for project management, and while each of them is responsible for one Fund, the work is done in teams. The wages of 2 persons are paid

from the budget of the Ministry of Justice and Law Enforcement, while the wages of one person are paid from the technical assistance of the European Refugee Fund.

- 3 persons are responsible for financial management. Of them the wages of one person are paid from the budget of the Ministry of Justice and Law Enforcement, while the wages of two persons are paid from the technical assistance of the four Funds. As their work is related to all four Funds, their wages are proportionately paid from the technical assistance of the four Funds, according to the rate of amount available for technical assistance from each Fund compared to the total allocation for technical assistance from the four Funds.
- At present 2 persons are responsible for the supervision of the projects; among them one person is responsible for financial questions while the other is responsible for professional questions. Their wages are paid from the technical assistance of the European Refugee Fund. As the implementation of the projects under the Integration Fund and the Return Fund will start in 2009, new project supervisors will be hired. Their number will depend on the number of projects and is estimated to 2. Their wages will be paid from the technical assistance of the Integration Fund and the Return Fund, proportionately.

The persons whose wages are paid from the technical assistance of the Funds were/will be specifically hired to perform the tasks that are in connection with the Funds, and they do not perform other tasks.

For the European Refugee Fund, the European Return Fund and the Integration Fund there are three **Professional Consultative Bodies**, one for each Fund. They are composed of 2 persons per Fund and the head of the Professional Consultative Body, who is the same person for all three Funds. The wages of these seven persons are paid from the budget of the Ministry of Justice and Law Enforcement.

The **Certifying Authority** consists of two persons who are responsible for the tasks related to all four Funds. Their wages are financed from the technical assistance of the four Funds proportionately.

The resources for technical assistance will also be spent on the reinforcement of the administrative capacity for the implementation of the Integration Fund.

The actions financed by technical assistance include:

1. To support the operation of the Responsible, the Certifying and the Audit Authority when implementing the Hungarian Annual Programme 2008 of the Integration Fund;
2. to cover costs of communication between the Commission and the Responsible Authority and Final Beneficiaries and expenses of the Responsible Authority such as travel and interpretation expenses;
3. to involve at least one expert in the evaluation procedure in order to ensure the independent evaluation of grant applications for the Integration Fund;
4. to organise a regional conference for the Responsible Authorities of countries concerned in Integration Fund (F).

## Financial information

<b>FINANCING OF TECHNICAL ASSISTANCE (all figures in Euro)</b>				
<b>Community contribution</b>	<b>Public Allocation</b>	<b>Total</b>	<b>%EC</b>	<b>Share of total</b>
<b>121 782</b>	<b>0</b>	<b>121 782</b>	<b>100%</b>	<b>9,28%</b>

Community contribution to technical assistance would be 100% which is 121 782 Euros. This amount equals to 9,28% of total resources. The amount set aside for technical assistance corresponds with Article 15 (2) a) of the Basic Act as it does not exceed 7 % of the total annual amount of co-financing allocated to that Member State, plus EUR 30 000.

During the implementation of actions financed from technical assistance the rules of public procurement according to the Act on Public Procurement No. CXXIX/2003 will be respected.

The table below shows the breakdown of the foreseen costs of technical assistance in the Annual Plan for 2008 in accordance with Chapter V of the Annex XI: Rules on the eligibility of expenditure — Integration Fund. The numbers in the brackets after each financial activity indicate the equivalent actions among the actions enlisted above that will be financed from the technical assistance.



Breakdown of the foreseen costs of technical assistance		IF 2008	
<i>All figures are in euros</i>			
<b>Allocation</b>		<b>121 782,45</b>	
<b>Expenditure planned</b>		<b>121 782,45</b>	
<b>Residual</b>		<b>0,00</b>	
Activity		IF 2008	Public allocation
Responsible Authority total		<b>110 415,77</b>	<b>2 000,00</b>
A	Preparation, selection, appraisal, management and monitoring of actions (1,2,3)	10 145,56	2 000,00
B	Audits an on-spot-checks of actions or projects (1)	487,90	
C	Evaluations of actions or projects	0,00	
D	Information, dissemination and transparency in relation to actions	0,00	
E	Acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Funds	0,00	
F	Meetings of monitoring committees and sub-committees relating to the implementation of actions (4)	99 782,30	
G	Salaries, including social security contributions	0,00	
Certifying Authority total		<b>6 326,35</b>	
A	Preparation, selection, appraisal, management and monitoring of actions	0,00	
B	Audits an on-spot-checks of actions or projects (1)	116,94	
C	Evaluations of actions or projects	0,00	
D	Information, dissemination and transparency in relation to actions	0,00	
E	Acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Funds	0,00	
F	Meetings of monitoring committees and sub-committees relating to the implementation of actions (4)	64,52	
G	Salaries, including social security contributions (1)	6 144,90	
Audit Authority total		<b>5 040,32</b>	
A	Preparation, selection, appraisal, management and monitoring of actions (1)	2 016,13	
B	Audits an on-spot-checks of actions or projects (1)	1 008,06	
C	Evaluations of actions or projects	0,00	
D	Information, dissemination and transparency in relation to actions	0,00	
E	Acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Funds	0,00	
F	Meetings of monitoring committees and sub-committees relating to the implementation of actions (4)	2 016,13	
G	Salaries, including social security contributions	0,00	

Indicative time schedule for actions of technical assistance:

**Start day of actions:** 1<sup>st</sup> of January 2008

**End day of actions:** 30<sup>th</sup> of June 2010

## 4.2 Expected quantified results

In order to support the operation of designated authorities throughout the implementation of the Hungarian Annual Programme for 2008 of the Integration Fund the following expenses will be financed from the technical assistance:

1. In order to support the operation of the Responsible, the Certifying and the Audit Authority when implementing the Hungarian Annual Programme 2008 of the Integration Fund:
  - a) wages of 2 experts of Certifying Authority (financed proportionately from the four Funds) (G),  
  
(these experts are either former colleagues of the designated authorities or will be newly hired)
  - b) expenses of organization of at least one language training for the employees of the designated authorities, (A)
  - c) costs, such as travel and accommodation costs of the project supervisors while preparing on-spot checks of the implementation of the projects funded from the Integration Fund (B);
2. expenses to cover bank transfer charges (that is covered by national co-financing), and costs of communication between the Commission and the Responsible Authority and Final Beneficiaries such as travel or interpretation expenses (A);
3. fees of at least one external expert involved in the evaluation procedure of project proposals for the Integration Fund (A).
4. expenses of a regional conference for the Responsible Authorities of countries concerned in Integration Fund (F).

The capital letters after the expected results indicate the appropriate row of the table above on the breakdown of foreseen costs of technical assistance.

Indicators of technical assistance:

Actions	Output indicators	Outcome indicators	Impact
1. a)	Two experts of the Certifying Authority will be financed proportionately from the Integration Fund	The two experts will work 8 hours a day, 40 hours a week with the projects implementing the four Funds	Support the operation of the Certifying Authority when implementing the Hungarian Annual Programme 2008 of the Integration Fund
1. b)	At least one language training will be organized for the employees of the designated authorities	At least 2 employees of each authority will participate at the language training	Members of the designated authorities will have the necessary language skills to provide their tasks
1. c)	At least one on-spot check per project of the implementation of the projects funded from the Integration Fund will be		The implementation of the projects financed from the

	undertaken		Integration Fund will be supervised appropriately
2.	Communication between the Commission and the Responsible Authority and the Final Beneficiaries (4 TNT postal items + 20*12 postal items)		Better communication between the Commission and the Responsible Authority and the Final Beneficiaries.
3.	At least 1 external expert will be involved in the evaluation procedure of project proposals for the Integration Fund .	Support the operation of the Responsible Authority in the time of evaluation of proposals.	Participation of an external expert in the evaluation of the project proposals will ensure the transparency of the evaluation
4.	A 3-day regional conference for countries concerned in Integration Fund	At least 3 officers from of 8 countries' Responsible Authorities participate on the conference.	All Responsible Authorities share best practices.

### 4.3 Visibility of EC funding

Funding from the Integration Fund must be made clearly visible for any activity linked to the actions and financed under the programme. Ways to ensure visibility include:

- Placing the EU logo and the logo of the Responsible Authority (hereinafter RA) on all materials produced by the RA for implementing the national programme (calls for project proposals, guidelines, application forms, letters to applicants, etc.),
- Informing all project beneficiaries of co-financing from the Integration Fund,
- Placing EU logon and RA logo on all equipment purchased for the project,
- Placing the EU logo and indication of IF co-financing on all relevant publicity materials, leaflets, letterhead, PR work, etc,
- Placing the relevant EU acquis, the call for proposals, the Annual and Multi-Annual Programmes, the list of the projects supported by the Integration Fund and a presentation of the implemented projects on the website of the Responsible Authority
- The program shall be popularized by the distribution of promotion materials (T-shirts, mugs, calendars, flags, posters and placards) that should be marked with the logo of the Integration Fund. Another measure for the promotion of the Fund can be TV and Radio spots (short commercials),
- Placing the EU logo and indication of co-financing from the Integration Fund on grant recipients' premises (e.g. on office walls, entrances, etc.),
- Informing the audience of co-financing from the Integration Fund when projects are mentioned at seminars or conferences.

The following acknowledgement should be used for projects co-financed by the Integration Fund: *“project co-financed by the European Fund for the integration of third-country nationals”*.

Any publications that acknowledge co-funding from the Integration Fund must specify that the publication reflects the author's view and that the Commission is not liable for any use

that may be made of the information.

## 5. DRAFT FINANCING PLAN

Annual Programme - Draft Financial Plan								
Table 1 - Overview table								
Member State: [Hungary]								
Annual programme concerned: [2008]								
Fund: [European Fund for the integration of third-country nationals]								
	Ref. priority	Ref. specific priority (1)	Community Contribution (a)	Public Allocation (b)	Private Allocation (c)	TOTAL (d= a+b+c)	% EC (e=a/d)	Share of total (f=d/total d)
<i>(all figures in euro)</i>								
Action 1: [3.1.1.]	1	4	191.891	63.964		255.855	75%	14,98%
Action 2: [3.1.2.]	1	3	156.750	52.250		209.000	75%	12,24%
Action 3: [3.1.3.]	1	2	188.000	62.667		250.667	75%	14,68%
Action 4: [3.1.4.]	1		130.000	43.333		173.333	75%	10,15%
Action 5: [3.1.5.]	1	4	200.000	66.667		266.667	75%	15,62%
Action 6: [3.1.6.]	1	2	93.891	31.297		125.188	75%	7,33%
Action 7 [3.1.7.]	1		140.000	46.667		186.667	75%	10,93%
Action 8: [3.2.1.]	4	1	38.863	12.954		51.817	75%	3,03%
Action 9: [3.2.2.]	4		50.000	16.667		66.667	75%	3,90%
Technical assistance			121.782	0		121.782		
Other operations (2)						0		
<b>TOTAL</b>			<b>1.311.177</b>	<b>396.465</b>	<b>0</b>	<b>1.707.642</b>	<b>75%</b>	<b>92,87%</b>

Dr. Lévainé Dr. Fazekas Judit  
 State Secretary for EU Law  
 [signature of the responsible person]

